

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. Stolze #251

F.T.O. L.J. LABAUVE #178

Date 11-30-01

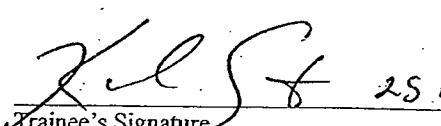
Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze was assigned as C-Floor Officer and Rover 2 during the course of the night. At 0345 hours Officer Stolze was reassigned as Perimeter Officer under training with F.T.O. LaBauve.

Officer Stolze and F.T.O. LaBauve conducted a Security Check of the Outer Perimeter Fence and lighting. F.T.O. LaBauve pointed out what kind of discrepancies to look for, such as lights out, holes in or under the fence and to check all gates and locks. It was pointed out to Officer Stolze that while conducting an Inner Perimeter Fence Security Check to basically note the same type discrepancies as the Outer Perimeter Fence in addition to noting the locks on the sewer accesses and the condition of the sally port rocks and razor wire. Officer Stolze and F.T.O. LaBauve conducted an Inside Perimeter Security Check of C and D-Blocks. F.T.O. LaBauve instructed Officer Stolze to walk approximately 10 to 15 feet away from the building while conducting an Inside Perimeter Security Check. F.T.O. LaBauve explained that from such a vantage point she could properly check all cell windows for damage or signs of tampering and inmate movements within the cell without actually having to peer into each cell unnecessarily. As with the Outer and Inner Perimeter Fence Security Checks, F.T.O. LaBauve pointed out the discrepancies to look for. Officer Stolze was shown how to safely conduct Roof Security Checks and was advised, for safety reasons, that when it is raining, lightning, and/or high winds roof checks are not to be conducted.

F.T.O. LaBauve explained how to complete the Outside Security Inspection Checklist and the Outside Security Report after each security round. Officer Stolze was advised to complete the Outside Security Report like a block log – log in start and stop times of each event (i.e. Outer Perimeter Fence Security Check, Inner Perimeter Fence Security Check, C/D Inside Perimeter, A/B Inside Perimeter, and Roof Security Check). END OF REPORT.


Trainee's Signature


F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee STOLZE, KARL

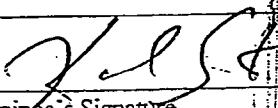
FTO JORDAN #190

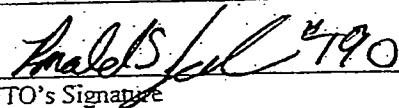
Date 24 OCTOBER '03

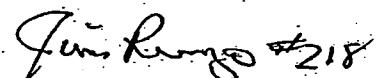
Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

DEPUTY STOLZE #251 CONDUCTED HEADCOUNT QUICKLY AND EFFICIENTLY. UPON COMPLETING HEADCOUNT, DEPUTY STOLZE OBTAINED ALL THE NECESSARY PAPERWORK, MADE SECURITY ROUNDS, CONDUCTED INFORMAL COUNTS AND PLACED NEW INMATES IN F SECTION FOR CLASSIFICATION.
DEPUTY STOLZE MAINTAINED A PROFESSIONAL ATTITUDE AT ALL TIMES AND WAS ABLE TO PERFORM THE DUTIES OF B FLOOR OFFICER WITHOUT MUCH GUIDANCE.
DEPUTY STOLZE COMPLETED PROPERTY SEIZURE PAPERWORK FOR THE FIRST TIME. DEPUTY STOLZE DID NOT NEED ANY ASSISTANCE REGARDING THE PAPERWORK.


251
Trainee's Signature


#190
FTO's Signature


#218

FTO MODULE PERFORMANCE CHECKLIST

Chapter _____

Modular Title: Booking ControlTrainee K. STOLZE 251
FTO L.T. LABAUVE 178

Performance Objective: following demonstration by the designated Field Trainer; the trainee will: Conduct safety and security operations, control access in and out of booking area, registering on the proper logs persons who enter and exit. Professionally answer the telephones and provide information. The primary function of this post is to be in control of access and departure of all persons.	Trainee Reads/Review task document	FTO Explains and Demonstrates	Trainee explains as FTO demonstrates	Trainee Explains and demonstrates	Trainee Practices	Trainee Performs Successfully (Proficiency Test Completed)
1)Enter the booking control room and secure the door. Receive a briefing from the on-duty deputy regarding daily events.	8-25-03 9-2-3	8-25-03 9-2-3	8-25-03 9-2-3	8-25-03 9-2-3	8-25-03 9-2-3	8-25-03 9-2-3
2)Sign post orders and assume the duties of booking control-controlling all exiting and entering of the booking areas.						
3)Document all agencies, and all inmates coming in and out of the facility. Example: Court, hospital, funeral, etc.						
4)Monitor the security cameras and report any unusual incidents to the on-duty supervisor,						
5)Monitor the two security gates and allow access and exit to those who are authorized. Always check for identification on vehicle.						
6)Demonstrate the proper technique for opening both gates at the same time during an emergency(firetruck, ambulance, etc.)						
7)Control access and exit to the holding tanks in booking as directed by the booking staff-control on/off of telephones.						
8)Restrict access to anyone with a firearm on, excluding law enforcement using the elevator for upstairs access.						
9)Notify S-1 when any inmate(s) departs/returns through booking control by either ambulance or transport for the hospital.						
10)Answer the telephone for limited information to those calling for bonds, releases and general inquiries.						
11)Brief the oncoming staff on all information in regards to booking and booking control.						
12)Upon departure from booking control, ensure that the relieving officer is fully briefed, and that the door is secure.						
I certify that proficiency was demonstrated by the above trainee concerning this task on <u>9-3-3</u> (date)						
FTO <u>J. Jefferey</u> Trainee <u>K. Stolze 251</u>						

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Proficiency Certification Report

Trainee K. STOLZE #251

F.T.O. L.J. LABAUVE #178

Date September 3, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

F.T.O. LaBauve carried out the proficiency test on Officer Stolze for the position of Booking Control Officer. Officer Stolze successfully explained and demonstrated all tasks and performance objectives for this post. END OF REPORT.

Trainee's Signature

F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. STOLZE #251

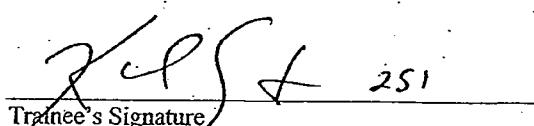
F.T.O. L.J. LABAUVE #178

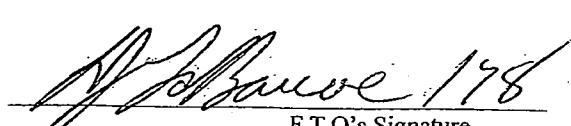
Date September 2, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze was assigned to Booking Control while F.T.O. LaBauve was assigned as A-Floor Officer. F.T.O. LaBauve was able to check on Officer Stolze throughout the shift and each time Officer Stolze had a good handle on what was going on and his paperwork was up to the minute.


Trainee's Signature


F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. STOLZE #251

F.T.O. L.J. LABAUVE #178

Date August 25, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze and F.T.O. LaBauve were assigned to Booking Control. F.T.O. LaBauve gave Officer Stolze a guided tour of Booking Control explaining the touch screen and locations of all doors. F.T.O. LaBauve provided a copy of the Performance Checklist of Booking Control for Officer Stolze to read over in addition to having him read and sign the Post Orders. It was stressed to Officer Stolze that the only time both back gates may be open at the same time is with the express permission of the Shift Supervisor or when emergency vehicles (AMR or fire trucks) are entering the facility. Additionally, Officer Stolze was advised that the back dock doors were not to be opened unless an officer was present on the dock. Officer Stolze was instructed that under no circumstances should anyone be allowed into the facility that still had a weapon on their person. All weapons must be left in the officer's vehicle or in the gun locker provided. F.T.O. LaBauve explained the paperwork (Inmate Movement Sheet and Agency Movement Sheet), telephone procedures and operation of the intercom system. F.T.O. LaBauve observed Officer Stolze for approximately two hours before leaving him on his own. F.T.O. LaBauve did check on Officer Stolze throughout the shift and Officer Stolze reported all was going well and that he had no questions. At the end of the shift Officer Stolze's paperwork was excellent - correct, neat and in order. I have confidence that Officer Stolze would have no problems running this post on his own without an F.T.O. at this point but he should have an F.T.O. with him one more time if for nothing else, to certify him on this post. END OF REPORT.


Trainee's Signature

251


F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Proficiency Certification Report

Trainee K. STOLZE #251

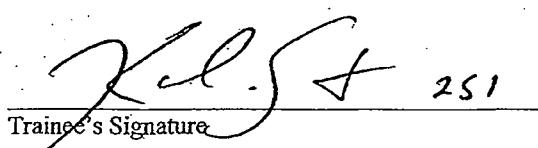
F.T.O. L.J. LABAUVE #178

Date September 3, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

F.T.O. LaBauve carried out the proficiency test on Officer Stolze for the position of Booking Control Officer. Officer Stolze successfully explained and demonstrated all tasks and performance objectives for this post. END OF REPORT.



Trainee's Signature



F.T.O.'s Signature

FTO MODULE PERFORMANCE CHECKLIST

Chapter _____
Modular Title: CONTROL ROOMTrainee STOLZE 251
FTO LABAUUTS 198

Performance Objective: Following demonstration by the designated Field Trainer, the trainee will safely and securely monitor inmates and the block/sections. Answer requests by telephone, intercoms, and radio. Control and verify counts, control and document access in and out of the block/sections, and conduct and monitor visits/church services. Properly notate all activities relating to medical.	Trainee Reads/Review task document	FTO Explains and Demonstrates	Trainee explains as FTO demonstrates	Trainee Explains and demonstrates	Trainee Practices	Trainee Performs Successfully (Proficiency Test Completed)
1) ENTER CONTROL ROOM AND NOTIFY CENTRAL- RECEIVE BRIEFING FROM ON DUTY OFFICER.						
2) REVIEW ALL PAPERWORK, GREEN BOOK, POST ORDERS, AND CONFIRM COUNTS ON POPULATION SHEETS.						
3) EXIT CONTROL ROOM AND NOTIFY CENTRAL-MEET WITH OFFICERS TO CONDUCT SAFE/ACCURATE COUNTS.						
4) CONDUCT COUNTS SAFELY, ACCURATELY, QUICKLY, IN ACCORDANCE WITH A.C.A. STANDARDS.						
5) UPON COMPLETION OF COUNTS, SIGN TO VERIFY ON POPULATION SHEETS AND RE-ENTER CONTROL ROOM.						
6) NOTIFY CENTRAL OF ENTRY TO CONTROL ROOM AND THAT COUNTS ARE VERIFIED/CLEARED-ASSUME DUTY.						
7) MONITOR ALL SECTIONS AND MAKE AN ENTRY ON YOUR LOG STATING WHAT WAS OBSERVED(EVERY 30 MINUTES). THIS CAN BE TIME APPROXIMATE.						
8) ANSWER RADIO AND TELEPHONE-ALSO ANSWER INTERCOM AND INMATE REQUESTS AS NEEDED.						
9) MAINTAIN ALL MOVEMENT IN YOUR BLOCK-IN/OUT OF YOUR BLOCK USING PROPER FORMS/DO CELL CHANGES. MONITOR ALL STAFF TO ENSURE THEIR SAFETY IN BLOCK.						
10) DOCUMENT ALL RECREATION RELATED ACTIVITIES- ALL MEALS IN/SERVED/OUT-WHAT WAS SERVED-# TRAYS.						
11) ACCURATELY MAINTAIN POPULATION SHEETS-IF ON MIDNIGHT SHIFT CONDUCT ACCURATE RE-WRITE. THIS SHOULD BE ACCOMPLISHED WITHIN TWO(02) HOURS.						
12) PROPERLY BRIEF ONCOMING OFFICER AND ENSURE ALL PAPERWORK/BOOKS/FORMS WERE UTILIZED PROPERLY. DO NOT LEAVE UNTIL PROPERLY RELIEVED.						
I certify that proficiency was demonstrated by the above trainee concerning this task on <u>9-11-03</u> (date) FTO <u>STOLZE 251</u> Trainee <u>STOLZE 251</u>						

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. STOLZE #251

F.T.O. L.J. LABAUVE #178

Date 09-11-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze has previously been assigned as Control Room Officer. F.T.O. LaBauve carried out the proficiency test on for this post and Officer Stolze successfully explained and demonstrated all tasks and performance objectives for this post. END OF REPORT.

Trainee's Signature

~~Trainee's Signature~~

~~J. Johnson 198~~

F.T.O's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. STOLZE #251

F.T.O. L.J. LABAUVE #178

Date August 21, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze and F.T.O. LaBauve were assigned to B-Control. Officer Stolze jumped right in counting/verifying his pop sheets. Officer Stolze was uncomfortable with documenting the pop sheet and therefore verified the books during headcount while F.T.O. LaBauve documented the pop sheet. His discomfort was based on not knowing the inmates and felt it would be better for him to get to know the faces and observe behavior on the first time on the block. Based on the past performance of some of our maximum security inmates F.T.O. LaBauve agreed with Officer Stolze's reasoning and in F.T.O. LaBauve's opinion showed good judgment on Officer Stolze's part. During count Officer Stolze introduced himself to those inmates that inquired as to who he was but did not show any signs of nervousness. He was very aware of where he was and kept his head on a swivel. F.T.O. LaBauve pointed out the more "prominent" inmates and some of their peculiarities. Once back up in the Control Room Officer Stolze immediately got his work area set up and started his log. Once things got calmed down F.T.O. LaBauve gave Officer Stolze a Performance Checklist to review. He had no questions other than to state that on our shift we did not do recreation yard time. F.T.O. LaBauve explained the Yard Call procedures and reminded Officer Stolze that he may not always be on night shift. Additionally we discussed B-F - felons on the top, juveniles behind the foyers, and misdemeanors on the dayroom or in cells 146 and 147. It was discussed that any time an officer is in a section he should be observed by the Control Room Officer, especially while in B-D. END OF REPORT


Trainee's Signature


F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. STOLZE #251

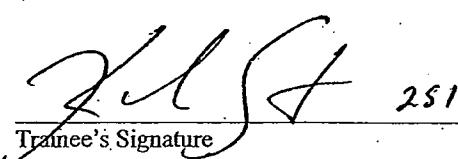
F.T.O. L.J. LABAUVE #178

Date August 20, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze was assigned to C-Control while F.T.O. LaBauve was assigned to A-Control. Officer Stolze had no problems running the block on his own. He even had the pleasure of doing his first RVR's. The rest of his paperwork dealing directly with the Control Room was complete and accurate. At De-briefing Officer Stolze gave no indication of being over stressed about being alone for the first time.



Trainee's Signature



F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. STOLZE #251

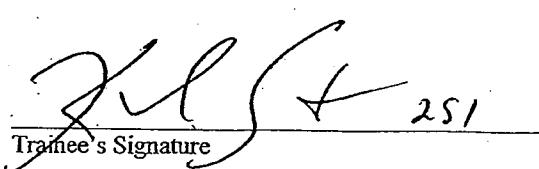
F.T.O. L.J. LABAUVE #178

Date August 14, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze and F.T.O. LaBauve were assigned to C-Control. Officer Stolze was given complete control of the Control Room with F.T.O. LaBauve strictly observing. Officer Stolze performed fairly well under the minor pressure of keeping up all the paperwork and getting the Inmate Workers up and out on time. He is catching on very quickly to the Control Room routine and has been able to handle multiple tasks such as checking workers in/out, monitoring radio, answering phone calls, and keeping paperwork up all at once. As with any new officer, this seems to agitate him but he has kept his composure and got the job done.



Trainee's Signature



F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. STOLZE #251

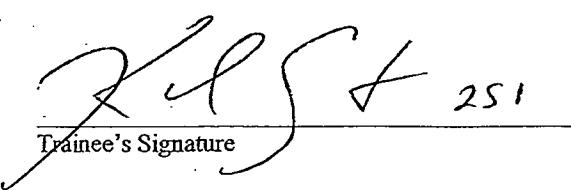
F.T.O. L.J. LABAUVE #178

Date August 13, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze and F.T.O. LaBauve were assigned to C-Control. Officer Stolze was given the responsibility of maintaining the Control Room Log, Inmate Movement Sheet, the green book, pop sheets, and verification of the print out. Officer Stolze seemed to pick up on everything rather quickly and had very few questions. He made regular security checks of each section varying his times between rounds while still maintaining the Control Room Log and getting the pop sheets verified and copied. Officer Stolze's only real "mistake" on the Control Room Log was not identifying the officers by badge number throughout the document. I have to take the hit on this, I forgot to mention that point but it was pointed out to him by F.T.O. Jordan when Officer Stolze turned in his paperwork at the end of shift. Officer Stolze carries a pocket notebook and keeps notes of things he deems necessary or important. Additionally, he keeps a "rough" log of block events then transfers these cryptic notes to his formal Control Room Log. His log was up to the minute at all times and was neat. His printing could be larger but is legible as is. In dealing with Inmates, Officer Stolze is polite in answering their questions but does not shoot from the hip – if he doesn't know the answer, he tells them so, gets the right answer, then gives the inmate the information. END OF REPORT.


Trainee's Signature


F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. STOLZE #251

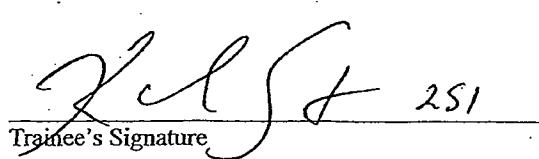
F.T.O. L.J. LABAUVE #178

Date August 12, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze and F.T.O. LaBauve were assigned to C-Control. F.T.O. LaBauve had Officer Stolze give a guided tour of C-Control to check his knowledge of where everything was and it's function (i.e. emergency keys, touch screens, sprinkler shut off chains, emergency equipment and intercom system). Officer Stolze had retained the information given to him by F.T.O. Watford and was able to identify all of the above. Officer Stolze was responsible for the pop sheets, print outs, movement sheet and operation of the touch screen. F.T.O. LaBauve and Officer Stolze discussed the Control Room Log, green book, and the Control Room Sanitation Inspection sheet. Officer Stolze was instructed on the verification of the picture books and assisted with getting them updated. END OF REPORT.



Trainee's Signature



F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Trainee K. STOLZE #251

F.T.O. L.J. LABAUVE #178

Date September 2, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze was assigned to Booking Control while F.T.O. LaBauve was assigned as A-Floor Officer. F.T.O. LaBauve was able to check on Officer Stolze throughout the shift and each time Officer Stolze had a good handle on what was going on and his paperwork was up to the minute.



251
Trainee's Signature



178
F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Trainee K. STOLZE #251

F.T.O. L.J. LABAUVE #178

Date August 25, 2003

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze and F.T.O. LaBauve were assigned to Booking Control. F.T.O. LaBauve gave Officer Stolze a guided tour of Booking Control explaining the touch screen and locations of all doors. F.T.O. LaBauve provided a copy of the Performance Checklist of Booking Control for Officer Stolze to read over in addition to having him read and sign the Post Orders. It was stressed to Officer Stolze that the only time both back gates may be open at the same time is with the express permission of the Shift Supervisor or when emergency vehicles (AMR or fire trucks) are entering the facility. Additionally, Officer Stolze was advised that the back dock doors were not to be opened unless an officer was present on the dock. Officer Stolze was instructed that under no circumstances should anyone be allowed into the facility that still had a weapon on their person. All weapons must be left in the officer's vehicle or in the gun locker provided. F.T.O. LaBauve explained the paperwork (Inmate Movement Sheet and Agency Movement Sheet), telephone procedures and operation of the intercom system. F.T.O. LaBauve observed Officer Stolze for approximately two hours before leaving him on his own. F.T.O. LaBauve did check on Officer Stolze throughout the shift and Officer Stolze reported all was going well and that he had no questions. At the end of the shift Officer Stolze's paperwork was excellent – correct, neat and in order. I have confidence that Officer Stolze would have no problems running this post on his own without an F.T.O. at this point but he should have an F.T.O. with him one more time if for nothing else, to certify him on this post. END OF REPORT.


Trainee's Signature


F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. Stolze #251

F.T.O. L.J. LABAUVE #178

Date 11-30-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze was assigned as C-Floor Officer and Rover 2 during the course of the night. At 0345 hours Officer Stolze was reassigned as Perimeter Officer under training with F.T.O. LaBauve.

F.T.O. LaBauve carried out the proficiency test on Officer Stolze for the position of Perimeter. Officer Stolze successfully explained and demonstrated all tasks and performance objectives for this post. END OF REPORT.



Trainee's Signature



F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. Stolze #251

F.T.O. L.J. LABAUVE #178

Date 11-30-01

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze was assigned as C-Floor Officer and Rover 2 during the course of the night. At 0345 hours Officer Stolze was reassigned as Perimeter Officer under training with F.T.O. LaBauve.

Officer Stolze was assigned as Rover under training from 0500 to 0700. F.T.O. LaBauve noted that Officer Stolze had been assigned as Rover on 11-29-03 and that he had signed the Post Orders at that time.

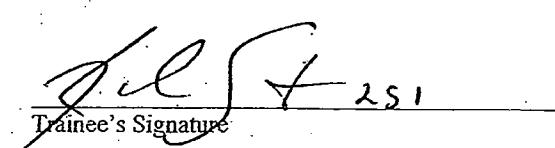
It was explained that the Rover will assist any Officer ~~Stolze~~ requesting copies or in need of any other assistance and when possible, relief from post.

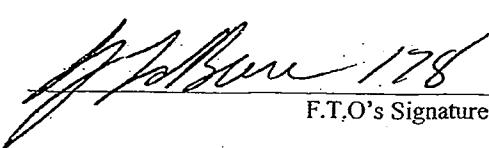
Officer Stolze was told and shown the proper way to escort inmates from their block to church, court, Medical, etc. and the proper use of restraints (i.e. daisy chain – cuff all inmates left hand to chain prior to exiting block, cuff and shackle all B-Block inmates) was discussed. Officer Stolze was shown how to properly check and verify that no inmates are together that are on the "NO CONTACT" list prior to any movement. It was stressed that when escorting inmates, notify Central Control to monitor the movement, especially when inmates of the opposite sex are being moved.

Officer Stolze was reminded that Safety, Security, and Sanitation is every Officers responsibility and as Rover especially. Officer Stolze was instructed that while making security rounds, check all doors to ensure they are secured and check all passageways for cleanliness and safety conditions then report any discrepancies to the Shift Supervisor.

Officer Stolze was unable to "actually" perform a Classification Move due to being on third shift. It was explained that names should be double checked and I.D. bands verified (if they were issued) prior to making any move. If moving an inmate from B-F to general population the Rover must determine if the inmate has a full County Issue (2 sets of uniforms, mattress, mattress cover, 2 sheets, pillow, pillow case, blanket, towel, toilet tissue, cup, spoon, soap, toothbrush, and tooth paste) and if not, stop by Booking while in route to assigned block to obtain missing items.

In addition to the above, Officer Stolze was advised that any orders or tasks received from the Shift Supervisor are also to be carried out.


Trainee's Signature


F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee K. Stolze #251

F.T.O. L.J. LABAUVE #178

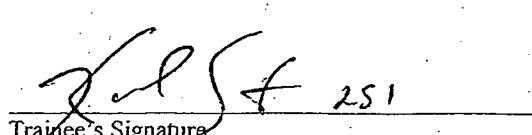
Date 11-30-03

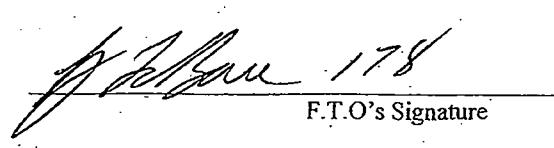
Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Officer Stolze was assigned as C-Floor Officer and Rover 2 during the course of the night. At 0345 hours Officer Stolze was reassigned as Perimeter Officer under training with F.T.O. LaBauve.

F.T.O. LaBauve carried out the proficiency test on Officer Stolze for the position of Rover (R-1). Officer Stolze successfully explained and demonstrated all tasks and performance objectives for this post. END OF REPORT.


Trainee's Signature


F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT*Corrections Division***Daily Observation Report**Trainee K. Stolze #251F.T.O. R.S. Jordan #190Date 11-28-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.**ROVER**

Officer STOLZE was assigned as Rover. Officer STOLZE is advised to read and sign the Post Orders in de-briefing and was then given a copy of the Rover Performance Checklist to read over.

It was explained that the Rover will assist any Officer STOLZE requesting copies or in need of any other assistance and when possible, relief from post.

Officer STOLZE was told and shown the proper way to escort inmates from their block to church, court, Medical, etc. and the proper use of restraints (i.e. daisy chain – cuff all inmates left hand to chain prior to exiting block, cuff and shackle all B-Block inmates) was discussed. Officer STOLZE was shown how to properly check and verify that no inmates are together that are on the "NO CONTACT" list prior to any movement. It was stressed that when escorting inmates, notify Central Control to monitor the movement, especially when inmates of the opposite sex are being moved.

Officer STOLZE was reminded that Safety, Security, and Sanitation is every Officers responsibility and as Rover especially. Officer STOLZE was instructed that while making security rounds, check all doors to ensure they are secured and check all passageways for cleanliness and safety conditions then report any discrepancies to the Shift Supervisor.

Officer STOLZE was unable to "actually" perform a Classification Move due to being on third shift. It was explained that names should be double checked and I.D. bands verified (if they were issued) prior to making any move. If moving an inmate from B-F to general population the Rover must determine if the inmate has a full County Issue (2 sets of uniforms, mattress, mattress cover, 2 sheets, pillow, pillow case, blanket, towel, toilet tissue, cup, spoon, soap, toothbrush, and tooth paste) and if not, stop by Booking while in route to assigned block to obtain missing items.

In addition to the above, Officer STOLZE was advised that any orders or tasks received from the Shift Supervisor are also to be carried out.



K. Stolze 251
Trainee's Signature



R.S. Jordan
F.T.O.'s Signature

**STATE OF
MISSISSIPPI**

Board on Jail Officer Standards and Training

Hereby awards this

Professional Certificate

To

KARL WALTER STOLZE

427-08-4560

This 20th day of January, 2005
As being qualified to be a Mississippi Detention Officer under
Provisions of Chapter 482, General Laws of Mississippi, 1999.

Ruth A. Jones

Carl Stolze

Chairman
Board on Jail Officer
Standards and Training

Director
Board on Jail Officer
Standards and Training

Certificate No. D-01784



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